

Ready for Implementation Checklist

Feature: _____
Product Owner: _____
Architect: _____
Lead Developer: _____

Procedure / Primary role	Activity	Work Product(s)	Completed
	Customer requirements approved and baselined	PMA/095	<input type="checkbox"/>
Prepare Feature for Commitment / Product Owner	Customer requirements assigned to the feature	PMA/098, FDD	<input type="checkbox"/>
	Customer requirements sufficiently understood	FDD	<input type="checkbox"/>
	Technical design drafted (focus – feasibility)	FDD, EST	<input type="checkbox"/>
	Risks identified	FDD, EST	<input type="checkbox"/>
	Test design drafted (focus testability)	FDD, EST	<input type="checkbox"/>
	Unknowns, assumptions, constraints, concerns identified	FDD, EST	<input type="checkbox"/>
	ROM (effort, size) established	EST	<input type="checkbox"/>
	Concept review conducted	RER	<input type="checkbox"/>
	FDD approved	DTS	<input type="checkbox"/>
Clarify Feature for Development / Architect	Fit into sprint considered	FDD	<input type="checkbox"/>
	Feature decomposed into fit-to-sprint-features	FDD	<input type="checkbox"/>
	Plan for unknowns/assumptions/concerns/constraints established	FDD, EST	<input type="checkbox"/>
	Estimates (effort & size) updated	EST	<input type="checkbox"/>
	Concept review conducted	RER	<input type="checkbox"/>
Prepare Feature for Implementation / Lead Developer	Unknowns, assumptions, concerns resolved	FDD	<input type="checkbox"/>
	Product requirements developed	PMA/098, FDD	<input type="checkbox"/>
	Test design drafted (no uncertainties)	FDD	<input type="checkbox"/>
	Technical design drafted (no uncertainties)	FDD	<input type="checkbox"/>
	Decomposition into stories performed	FDD	<input type="checkbox"/>
	Stories estimated (effort)	EST	<input type="checkbox"/>
	Concept review conducted	RER	<input type="checkbox"/>
	FDD approved	DTS	<input type="checkbox"/>